

GREAT Instruction, LLC
John O'Connor
331 Spindletop Way
Stockbridge, GA 30281
greatinstruction@bellsouth.net

Letter of Agreement

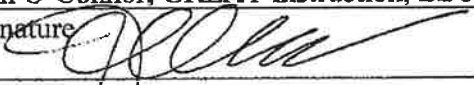
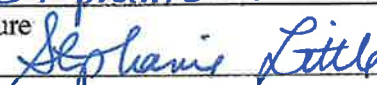
This Agreement is made this 8th day of October 2020 by and between GREAT Instruction, LLC/John O'Connor (herein known as Presenter) and the Kentucky Development Educational Corporation (herein known as District) to define the nature and extent of services provided by the Presenter.

Description of Services

1. The Presenter will prepare and provide one 90-minute webinar regarding *Strengthening Virtual Instruction for Students with Disabilities*. The webinar will take place October 16, 2020 at 9:00 am EST. The date and time of the presentation can be changed according to the needs of the district and the availability of the presenter.
2. The Presenter will provide the District with a Zoom invitation and electronic handouts at least 2 days before each training session.
3. The District will forward the Zoom invitation and electronic handouts to the participants at least one day prior to the training session.
4. The Presenter will collaborate with the District with phone calls and other communications as necessary to understand the goal and participants of the sessions.

Compensation and Billing

1. The District will pay the Presenter \$1,125.00 for the training session.
2. There will be no Presenter expenses for the training sessions. Therefore, an expense statement will not be provided to the District.
3. The District will make the checks payable to GREAT Instruction, LLC and mail it in care of John O'Connor, to 331 Spindletop Way, Stockbridge, GA 30281.
4. If the District cancels the sessions, there will be no charge.

| Presenter | Kentucky Educational Development Corporation |
|--|---|
| Name: John O'Connor, GREAT Instruction, LLC | Name Stephanie Little |
| Signature  | Signature  |
| Date 10-8-2020 | Date 10-8-2020 |